



Head Office  
Corporate House,  
Kings Road Business Park,  
Haslemere, Surrey  
GU27 2QH

National Distribution Centre  
Unit 10  
Kites Croft Business Park  
Fareham, Hampshire,  
PO14 4LW

## Equality and Diversity Policy Statement

### ***SMI Group Aims***

We are a company which recognises the contribution of all our employees, members and associates. Our aims are to be supportive, fair, just and free from discrimination. In line with these objectives, we will challenge discrimination based on age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation; actively promote equality and diversity; and ensure that the legislation and policy requirements within the nine protected characteristics of equality and diversity are implemented into all our working practices.

### ***Action***

Our vision for equality and diversity goes beyond establishing processes to achieve change. As part of our interaction with our employees, members, member institutions and suppliers, we will endeavour to be pro-active and monitor progress made towards meeting our objectives to:

- Encourage diversity and eliminate unfair treatment and discrimination through a full range of policies and procedures.
- Recognise that employees have rights to work in a supportive, safe and harassment-free environment and have individual and collective responsibility to value and respect each other's contributions.

### ***Discrimination and Victimisation***

In regard to discrimination and victimisation:

We respect and uphold the dignity of all our employees, members and associates and value the contribution they make in the workplace. We are committed to providing a working environment that is free from bullying and harassment and where everyone is treated with dignity and respect as covered in our Dignity at Work Policy.

### ***Accessibility***

SMI's vision is to create an environment in which all people have equal, dignified and ease of access to our goods, services and facilities through the full range of SMI activities. We want to eliminate discrimination and promote equality of opportunity throughout SMI. We are committed to SMI becoming fully accessible and inclusive, as befits the largest counselling and psychotherapy body in the UK. SMI Group are actively working to increase and improve the usability and accessibility of our services and resources and in doing so aim to meet our legal, moral and ethical obligations.



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### **Procurement**

In respect of our procurement activities:

- We will endeavour to ensure that the purchase of goods, services and facilities is undertaken in line with our equality and diversity commitments.
- We will endeavour to use suppliers who share our values on equality of opportunity and diversity;
- We will endeavour to establish procedures to ensure that businesses from diverse communities have an equal opportunity of competing for collaborative procurement contracts to supply goods and services to SMI.
- We will endeavour to influence our external operations to ensure that they are inclusive and uphold the principles of equality and diversity mindfulness within the operational aspect of these functions.

### **Employment**

In regard to employment:

- We will not discriminate on the basis of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation in the allocation of employees employed in any post.
- All employees will be considered solely on their merits for career development and promotion with equal opportunities for all.
- We will develop employees in order that they understand the context of and the specific issues influencing equality and diversity.
- All employees of SMI are required to comply with the Association's equality aims and to treat colleagues with dignity and respect.
- We support and adhere to family-friendly and flexible working policies.

### **Communication of Positioning Statement**

This Positioning Statement will be communicated to all members of SMI via the Equality and Diversity pages on the SMI website. New employees will be briefed on the content of the Positioning Statement during the Induction process. The Positioning Statement will also be available to all staff via SMI's Intranet.

**Date of last review:** July 2018